

**CONTRA COSTA
COLLEGE
Planning Committee
Agenda**

Date: Dec 7, 2018

Time: 12:30-2:30 PM

Location: SAB 211

Invited: Beth, Katie, Trung, Vanna; Monica, George, Jason, Evan,
Mayra; MaryKate, Brandy Gibson, Elizabeth, Liz;
Katrina, Tish

Time	Item	Facilitator(s)	Outcome(s)	Notes
1. 12:30-12:35pm	Greetings and Introductions <i>5 min</i>	Mayra		
2. 12:35-12:45pm	Review charge and scope of committee, confirm committee membership, words from Dr. VanderWoude <i>10 min</i>	Katie, Dr. VanderWoude		
3. 12:45-12:55pm	High-level overview of 2017-18 work (Strategic Plan and Program Review Validation) <i>10 min</i>	Mayra & Beth		
4. 12:55-1:15pm	Accreditation, Student Equity & Achievement Program, and Student Equity Plan <i>20 min</i>	Mayra	Build awareness of the committee's role and responsibilities in these institutional activities	
5. 1:15-1:35pm	Strategic planning work, deeper dive <i>20 min</i>	Mayra, Beth, and Katie	Knowledge of 4 objectives and strategies, accomplishments	
6. 1:35-2:20pm	7. Review validation work from 2016-18 <i>45 min</i>	Beth and Katie	ID campus-wide trends in narratives and recommendations, develop recommendations for alignment with strategic objectives, develop	

			recommendations for validation team training, and identify procedure improvements needed for 2018-19	
8. 2:20-2:30pm	9. Close, review action items, and determine next steps <i>10 min</i>	Mayra	Next Meeting Fri, Feb 1 st 12:30-2:30pm	

Ongoing Action Items

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Parked questions for future meetings

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